

Privacy Policy of PetHealthData AG

1. Scope and responsible person

This Privacy Policy provides information on how and for what purposes PetHealthData AG (hereinafter “**we**” or “**PHD AG**”) processes your personal data (hereinafter “**you**”) that you disclose to us or that we collect from you. “**Personal data**” means all data and information relating to an identified or identifiable physical person.

We process Personal data in accordance with the provisions of the Federal Act on Data Protection (hereinafter “**FADP**”). If we deem it useful, we may provide you with additional data protection statements in addition to this data protection statement.

The name and address of the person responsible for processing are as follows:

PetHealthData AG

Domicile address

c/o Tierärztliche Treuhandstelle TVS AG
Bogenstrasse 7
9000 St. Gallen

Office

Hostig 6
8132 Hinteregg

Email: info@phd-ag.ch

If you have any questions regarding data protection, please feel free to contact the above office by mail or e-mail.

2. Data origin and data categories

As a matter of principle, we only process the Personal data that we receive or collect from website visitors, suppliers, external consultants and agents and other business and cooperation partners in the course of our business activities. In addition, we may also receive your Personal data from third parties, in particular from business and cooperation partners of ours, from official bodies and authorities or other third parties.

The Personal data we process includes, as the case may be, in particular **personal** and **contact information** (e.g. name, address, gender, date of birth, AHV number, hometown and/or nationality, telephone number and e-mail address), **health data**, information related to **professional career** (e.g. diplomas), **image and sound recordings**, **financial information** for payment purposes (e.g. bank account details), information about **the use of our websites** (e.g. IP address) as well as information of any kind from correspondence, contacts and interactions with us.

3. Processing purpose

3.1 Generally within the scope of our business activities

We process your Personal data primarily for those processing purposes that are necessary in connection with our business activities and the provision of our services. In particular, we process your Personal data for the following purposes:

- to communicate with you (physically, by telephone or online), in particular to provide you with information or to process your requests. If you contact us by e-mail, you authorize us to reply to you via the same channel. Please note that unencrypted e-mails are transmitted via the open Internet, which is why it cannot be ruled out that they can be viewed, accessed and manipulated by third parties. We exclude - as far as legally permissible - any liability which you may incur in particular as a result of faulty transmission, falsification of content or disruption of the network (interruptions, overload, illegal interventions, blocking);
- to provide you with our services and our websites and to evaluate and improve them;
- for statistical purposes;
- for research purposes;
- to organize and conduct events and seminars;
- to manage the business relationship with you (including invoicing);
- to inform you about new developments or to send you other information about our services;
- for IT security measures;
- to assert legal claims and defense in connection with legal disputes as well as official proceedings;
- to comply with our legal obligations at home and abroad.

3.2 When visiting our website

Our websites collect a range of user information with each call, which is stored in the server's log files. The information collected includes, among other things, the IP address, the date and time of access, the time zone difference from the GMT time zone, the name and URL of the file accessed, the website from which access is made, the browser used and the operating system used.

When using this general information, no assignment to a specific person takes place. The collection of this information or data is technically necessary to display our websites and to ensure their stability and security. This information is also collected to improve the websites and to analyze their use.

3.3 E-mail

You can contact us via the e-mail address provided. The Personal data you send to us will be stored and processed by us for the completion of your request.

3.4 Cookies

Our websites may use so-called cookies. Cookies are text files that are stored in the Internet browser or by the Internet browser on the computer system of the user or a mobile device. Cookies contain a characteristic string of characters that enables unique identification of the browser or mobile device when the website is called up again.

The purpose of using cookies is to enable and simplify the use of our websites for users. Some functions of our websites cannot be offered without the use of cookies (so-called technically necessary cookies).

Technically necessary cookies are required for our websites to function. Therefore, these cookies cannot be switched off in our systems. They usually record important actions, such as the number of requests made, editing your privacy settings or filling out forms. Although you can block these cookies in your browser, some parts of our websites may then no longer function.

3.5 Contact form

You can contact us via the contact forms provided on our websites. The Personal data you provide to us will be stored and processed by us for the purpose of dealing with your request.

3.6 Applications

You can submit your application for a position as an employee with us by mail (to the office in Hintereg) or by e-mail. The application dossier and all Personal data disclosed to us with it will be treated in strict confidence, will not be disclosed to any third party and will only be processed for the purpose of handling your application for employment with us. Without your consent to the contrary, your application file will either be returned to you or deleted/destroyed after the application process has been completed, unless it is subject to a legal obligation to retain it.

4. Disclosure of Personal data to recipients and abroad

4.1 Disclosure of Personal data to recipients

In addition to the transfers of data to recipients expressly mentioned in this Privacy Policy, we may disclose Personal Data to the following categories of recipients, to the extent permitted:

- Providers to whom we have outsourced certain services (e.g. IT and hosting providers, payment service providers, banks, insurance companies, etc.);
- Business and cooperation partners (other similar organizations, foundations and associations);
- to animal owners and veterinarians;
- to universities and other research institutes;
- (other) agents of ours;
- Suppliers and subcontractors;
- Third parties who collect data about you via our websites;
- Auditors;
- domestic and foreign authorities, official agencies or courts.

4.2 Disclosure of Personal data abroad

In principle, we process your Personal data in Switzerland. However, in certain cases (e.g. when using certain service providers or certain software applications), your Personal data may also be transferred abroad, primarily to member states of the European Union and the EEA, but also in some cases to other countries worldwide, in particular to the USA.

If we transfer data to a country without adequate legal data protection, we ensure an adequate level of protection as provided by law by using appropriate contracts (namely on the basis of the so-called standard contractual clauses of the European Commission) or rely on the legal exceptions of consent, contract performance, the establishment, exercise or enforcement of legal claims, overriding public interests, published Personal data or because it is necessary to protect the integrity of the data subjects. Nevertheless, we would like to point out that data transferred abroad is no longer protected by Swiss law and that foreign laws and official orders may require the transfer of this data to authorities and other third parties.

5. Storage time

We process and store your Personal data only for as long as is necessary in accordance with the processing purpose in question or for as long as there is another legal basis (e.g. statutory retention periods) for doing so. We retain Personal data that we hold on the basis of a contractual relationship with you at least as long as the contractual relationship exists and limitation periods for possible claims by us run or contractual retention obligations exist. As soon as your Personal data is no longer required for the above-mentioned purposes, it is generally and as far as possible passively set, deleted or anonymized.

6. Your rights

Within the scope of the data protection law applicable to you, and insofar as provided therein, you have the right to information, correction, deletion, the right to restrict data processing and otherwise to object to our data processing, as well as to the release of certain Personal data for the purpose of transfer to another body (so-called data portability). Please note, however, that we reserve the right to enforce the restrictions provided for by law, for example if we are obliged to retain or process certain data, if we have an overriding interest in doing so (insofar as we are entitled to rely on this) or if we require the data in order to assert claims. If you incur costs, we will inform you in advance.

If data processing is based on your consent, you can revoke this at any time after giving your consent with effect for the future. However, this does not affect the lawfulness of the processing carried out on the basis of the consent until the revocation.

The exercise of such rights usually requires that you clearly prove your identity (e.g. by means of a copy of your ID card if your identity is otherwise not clear or cannot be verified). To exercise your rights, you can contact us at the address specified in sec. 1 of this privacy policy in Hinteregg.

In addition, every data subject has the right to enforce his or her claims in court or to lodge a complaint with the competent data protection authority. The competent data protection authority in Switzerland is the Federal Data Protection and Information Commissioner (<http://www.edoeb.admin.ch>).

7. Data security

We take technical and organizational measures to protect your Personal data from unauthorized access, misuse, loss and destruction. In particular, we use firewalls, logging and encryption, have authorization concepts and have implemented other protective measures to ensure the most complete protection of Personal data possible.

8. Adjustments to this privacy policy

We expressly reserve the right to change this privacy policy at any time. If such adjustments are made, we will immediately publish the adjusted data protection statement on our websites. The data protection declaration published on our websites is in any case valid. (Version July 2023)